

OFFICE OF THE REGISTRAR : BODOLAND UNIVERSITY

Debargaon, P.O. Rangalikhata
Kokrajhar – 783370, BTC, Assam.
bodolanduniv@gmail.com



Tel./Fax No. 03661-277183 (O)
Tel. No.
Mobile No. 8812080155

F. No- BU/TIC/Engg/2021/01/ 382

date – 06/12/2021

EXPRESSION OF INTEREST

Expression of interest is invited from the reputed Firm/Supplier for Supply, installation and commissioning of Furniture at the existing laboratory at HYT Centre of Bodoland University.

Detailed specification and any other special features along with company manuals, price list should be submitted with their application of EOI. This is an expression of interest for above job and invitation of financial bid. Total approved amount is Rs. 1,69,000.00

The bidders are advised to visit the website www.bodolanduniversity.ac.in for download the detail forms.

Application with complete details and relevant documents along with a Demand Draft for an amount of Rs. 500/- as EOI fee (non-refundable) in the form of bank draft in favour of the Registrar, B.U, Kokrajhar payable at SBI, North Kokrajhar Branch may be submitted to Registrar, Bodoland University, Debargaon, Distt. Kokrajhar (BTC.) Pin-783370 or cash on or before 12.00 PM on 27/12/2021. The payment would be released by the University authority, after receiving the fund from BTC authority.

The university authority reserves the right to reject or accept any one or all proposal without assigning any reasons thereof.

Registrar

Copy to :-

1. The P. S to V.C for kind appraisal to him
2. The Finance Officer for information.
3. Dr. Sandeep Das, PI, for information.
4. The System Administrator for upload in university website.
5. The Assistant Engineer for information.

Registrar

List of furniture:-

1	Executive Office Table	L Pattern Table , 6ftx 3ft with 3 drawer and one file shelf, pre laminated with MDF board. Along with accessories for office(2 flower plant with pot).
2	Executive Chair	3 Piece. Mesh chair with contoured mesh back for breathability with SYNCHRO-TILT mechanism with Tilt Lock lever FULLY ADJUSTABLE SEAT HEIGHT & 360° DEGREE SWIVEL : a pneumatic gas lift system to enable easy adjustability of the height of the seat by flipping the lever up under the seat to support up to 120 kgs of evenly distributed weight.
3	Apron keeping shelf	2 numbers of apron keeping Rack having 10 shelves each
4	Office Working Chair	One piece high back revolving office chair with push back tilt mechanism with Lock facility to support body's natural movements. Adjustable seat height with a pneumatic gas lift system for adjustable height of the seat by just flipping the one lever up under the seat also. This revolving chair with a 360-degree swivel; With 5 smooth nylon casters wheels make, allowing for multi-tasking convenience its durable ; safe to use. Our chair is sturdy to support up to 120 kg of evenly distributed weight.
5	Working Laboratory Revolving Tool	Bar type tool with high back and revolving features with steel finish suitable for laboratory work
6	Blind Window Curtains	2pc (width 6' X 6' height)
7	Office Door curtain	1 pc
8	Photo frames with photos of different stages of plant and mushroom tissue culture for office room with focus light and front glass shield	8 pc
9	Designer Pods for planting tissue culture plants for display	15 Tubs
10	White magnetic writing Board	2' X 3' (1Piece)
11	White writing Board with wooden stand	7' X 3' (1 Piece)
12	Customized Racks(8nos)	Customized racks of made of iron with 4 shelves height 6ft, width 2 ft and length 4ft

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EXPRESSION OF INTEREST RESPONSE FORM

The form should be typewritten in uppercase (or written in capital letters) and completed clearly and accurately ensuring that all questions are answered. The numbers below correspond to item numbers on the registration form.

SECTION 1: COMPANY DETAILS AND GENERAL INFORMATION

1. NAME OF COMPANY/INSTITUTION:

2. STREET ADDRESS:

3. P.O. BOX and MAILING ADDRESS:

4. TEL NO: _____ 6. E-MAIL ADDRESS: _____

8. CONTACT NAME AND TITLE:

9. PARENT COMPANY (Full legal name):

10. SUBSIDIARIES, ASSOCIATES AND/OR OVERSEAS REPRESENTATIVE(S):
(Attach list, if necessary)

11a. NATURE OF BUSINESS (Tick one box only):

Manufacturer: Trader: Authorized Agent: Consulting Company:

Other (specify): _____

11b. TYPE OF BUSINESS:

Corporate/Limited: Partnership: Government Agency: University:

Other (specify): _____

**12. YEAR ESTABLISHED:****13. NUMBER OF FULL-TIME EMPLOYEES:****14. LICENCE NUMBER/STATE WHERE REGISTERED:** _____**EVALUATION CRITERIA****1. The companies will be evaluated according to the following procedure:**

CRITERIA: Pass/Fail	YES	No
Registration information: Certified copy of the original Certificate of Incorporation and Certified copies of the Annual Returns of the company.		
Company Profile: Summary indicating the company details		
Manufacturer's authorization: (for representative companies)		
Relevant Experience: Experience of the company working with National and Government Institutions, Large public or private companies		
Bidders should sign all the tender/EOI documents and relevant documents and submit with the EOI/Tender		

- When a firm is shortlisted it does not guarantee that a firm will get order.
- Firms will remain in the register for a minimum period of one year.

CERTIFICATION:

I, the undersigned, warrant that the information provided in this form is correct and, in the event of changes, details will be provided as soon as possible:

Name _____ **Functional**
Title _____

Declaration

1. I declare that all the terms and conditions stated in the Notice Inviting Tender are acceptable to me/us and I/We shall abide by the same in case the contract is awarded to me/us.
2. I also declare that the specification given would strictly be maintained by me/us.
3. I/we understand that non-fulfillment and/or partly fulfillment of specification as made is liable for penalty as deemed fit and necessary by the University authority.
4. All the particulars furnished by me/us in the bid are true to the best of my/our knowledge.
5. I/We will also abide by the conditions that should be stipulated during the period of contract.
6. The decision of the authority will be accepted by me/us during and after the bid evaluation process, without any assigning reason thereof.

Date:

(Signature of the Bidder)

Name:

Place:

Contact Number:

Address:

Financial Bid:-

Sl. No	Particulars	Quantity	Rate	Amount including all taxes
1	Executive Office Table	L Pattern Table , 6ftx 3ft with 3 drawer and one file shelf, pre laminated with MDF board. Along with accessories for office(2 flower plant with pot).		
2	Executive Chair	3 Piece. Mesh chair with contoured mesh back for breathability with SYNCHRO-TILT mechanism with Tilt Lock lever FULLY ADJUSTABLE SEAT HEIGHT & 360° DEGREE SWIVEL : a pneumatic gas lift system to enable easy adjustability of the height of the seat by flipping the lever up under the seat to support up to 120 kgs of evenly distributed weight		
3	Apron keeping shelf	2 numbers of apron keeping Rack having 10 shelves each		
4	Office Working Chair	One piece high back revolving office chair with push back tilt mechanism with Lock facility to support body's natural movements. Adjustable seat height with a pneumatic gas lift system for adjustable height of the seat by just flipping the one lever up under the seat also. This revolving chair with a 360-degree swivel; With 5 smooth nylon casters wheels make, allowing for multi-tasking convenience its durable ; safe to use. Our chair is sturdy to support up to 120 kg of evenly distributed weight.		
5	Working Laboratory Revolving Tool	Bar type tool with high back and revolving features with steel finish suitable for laboratory work		
6	Blind Window Curtains	2pc (width 6' X 6' height)		

7	Office Door curtain	1 pc		
8	Photo frames with photos of different stages of plant and mushroom tissue culture for office room with focus light and front glass shield	8 pc		
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12	Customized Racks(8nos)	Customized racks of made of iron with 4 shelves height 6ft, width 2 ft and length 4ft		
			Total Rs.	

Signature of the bidder with seal